# ADDITIONAL FINANCING OPTIONS ELECTRONIC FUNDS TRANSFER

#### WHAT IS ELECTRONIC FUNDS TRANSFER?

Electronic Funds Transfer (EFT) is an efficient tool utilized by our customers to permit Tech Data to automatically debit your bank account after a predetermined number of days for shipment from Tech Data Corporation.

## HOW CAN YOU BENEFIT FROM THIS TYPE OF TRANSACTION?

You can save considerable time and expense via this new financial vehicle. The EFT Program permits you to leave the office, knowing that the delivery service will not need a check for the products you have ordered from Tech Data. Additionally, you will not be charged the normal COD tag charges per box. Buying through Tech Data is both convenient and efficient with the EFT Program!

#### WHO CAN USE THE ELECTRONIC FUNDS PROGRAM?

Anyone who is qualified as an existing COD Terms, Net Terms, or Credit Card Terms customer may be qualified for this program. Any new customer of Tech Data may apply for these terms. Simply ask your credit analyst what you need to do to become qualified and registered to participate in the Tech Data EFT program.

## WHAT PAPERWORK IS REQUIRED?

- 1) An EFT form from Tech Data (page 34) must be completed, signed and returned to Tech Data. This form requires your bank information and permission to activate the debit program with your bank account. Please note that the EFT Program can only utilize one bank account per Tech Data customer account.
- 2) Tech Data will need a voided blank check from the company bank account selected. This is to insure the integrity of the information we receive.
- 3) A Tech Data credit application may be required, depending upon your current terms status with Tech Data. An application may be found in any Tech Data Catalog, or you may ask your Tech Data credit analyst for this form.

#### WHAT IS THE PROCESS?

- 1) PRE-QUALIFY: If you are already on a terms status of COD Company Check, Net Terms, or Credit Card Terms, you may already qualify for EFT terms. Contact your credit analyst if you are not sure what terms you have with Tech Data.
- 2) <u>DOCUMENTATION PREPARATION</u>: Once Tech Data has received the above mentioned documents, we shall initiate a "pre-note" arrangement with your bank. This process permits Tech Data to test the EFT system to determine if we have all of the information necessary to debit your account properly. Once the Tech Data finance department has determined that we can successfully debit your account you may begin ordering on an EFT terms basis. This process takes approximately twenty (20) business days.
- 3) PAYMENT: Once you have ordered your products from Tech Data, we will debit your bank account for the amount of the invoiced products. Tech Data will initiate a pre-authorized debit for product payments seven (7) calendar days after the invoice date. If the seventh calendar day falls on a Federal Reserve holiday, the account will be debited on the next business day.

We hereby authorize Tech Data Corporation, hereinafter called Tech Data, to initiate electronic debit and/or credit entries to the Customer's checking account indicated below (the "account") and the depository named below, hereinafter called BANK, to debit and/or credit the same account. A debit entry will cause funds to be paid out of Customer's account. A credit entry will cause funds to be paid into Customer's account.

Debit/Credit entries will be initiated by Tech Data via NationsBank on behalf of Tech Data. Preauthorized Debits/Credits are transactions between the Customer and Tech Data.

The Customer understands debit entries will only be accepted if sufficient funds are available in Customer's account designated below. Debit entries may be used to correct errors in credit entries.

This authorization is to remain in full force and effect until 30 days after Tech Data and BANK have received written notification from Customer of is termination. Notification of termination shall be sent to Tech Data at the address stated on the reverse side of this document.

This agreement will also serve as written authorization for release of any and all bank information relating to this customer.

By signing below, Customer agrees to the terms and conditions of the Electronic Funds Transfer Program, including those stated on the reverse side of this document.

Tech Data's liability for any errors in transmission of debit or credit entries or for any other act or failure to act under this agreement shall be limited to the refund or payment of any amount debited to the account in error or any shortage in amount credited to the account. Tech Data shall not be liable for any special, indirect consequential or punitive damages or loss in connection with this agreement.

# Customer Information and Signature (Please type or print) Customer Name (As shown on bank account) Phone \_\_\_\_\_ Tech Data Customer Number \_\_\_\_\_ Authorization Signature \_\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_ Customer Contact Name \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_ Bank Information (Please type or print) Bank Name Bank Address Bank Transit Number \_\_\_\_\_\_ Bank Account Number \_\_\_\_\_ Bank Authorization (Please have bank complete this section) Bank Contact for ACH Phone Name \_\_\_\_ \_\_\_\_\_\_ Title\_\_\_\_\_\_\_ Date \_\_\_\_\_\_ Authorization No \_\_\_\_\_ Yes ACH Member Bank Method of receiving ACH Transactions Paper \_\_\_\_\_ Electronic \_\_\_\_

TECH DATA CORPORATION offers its Electronic Funds Transfer (EFT) Program to eligible Customers who authorize Tech Data to debit their bank accounts for Tech Data product purchases via the EFT banking network and to credit the account for amounts due to the customer from Tech Data, at Tech Data's discretion.

Tech Data will initiate a preauthorized debit for product payments seven (7) calendar days after the invoice date, in lieu of Collect on Delivery. If the seventh calendar day falls on a Federal Reserve holiday, the account will be debited on the next business day.

The Customer can only designate one bank checking account for the EFT Program. Multiple bank accounts for EFT payments are not allowed. The Customer will inform Tech Data upon changing bank accounts and will stop participating in Tech Data's EFT Program during the transition period. The Customer may re-apply for participation in the EFT Program once the Customer's new bank account is established.

To participate in the EFT Program, the Customer must complete this agreement and return it with a voided blank check from the designated EFT bank account.

Mail to:

Tech Data Corporation

Attention: Finance Department

P.O. Box 6260

Clearwater, FL 34618

Tech Data requires approximately twenty (20) business days to approve the Customer's participation in the EFT Program. The Customer will be notified of approval.

The Customer understands direct debit entries will only be accepted if sufficient funds are available in the Customer's pre-designated bank account. If a direct debit is dishonored, the amount thereof is immediately due and payable, together with a service charge of \$25.00. Tech Data may seek to collect such amounts, including service charges, by resubmitting a direct debit or may require the Customer pay such amount by a cashier's check or other immediately available funds.

Credit balances on the Customer's account may be electronically credited at Tech Data's discretion.

The National Automated Clearing House Association (NACHA) rules govern the conduct of electronic funds transfers through the Federal Reserve System or one of its regional ACH systems by participating banks and financial institutions and shall govern actions under this agreement. Except as provided in the previous sentence the laws of the state of Florida shall govern this agreement.

Tech Data reserves the right to modify, revise or discontinue the EFT Program at any time with or without advance notice. Any Customer's eligibility to participate in EFT is subject to review and cancellation in the event of changes in the Customer's credit status, as determined by Tech Data in its sole discretion.

AGREED AND ACCEPTED:	
Authorized Signature with Title	Date